Volunteer Organizations

*Work with Children*

**Boys & Girls Clubs of Truckee Meadows**

Volunteer Coordinator: Nichelle Hull

1270 Foster Dr., Reno, NV 89509

775-360-2449

www.bgctm.org/services/volunteer

**E.L. Wiegand Early Learning Center**

Volunteer Coordinator: Nichelle Hull

1300 Foster Dr., Reno, NV 89509

775-360-2449

elwelc.org

bgctm.org/services/volunteer

*Work with the Elderly*

**HCR Manor Care**

Director: Florina Carbanneu

3101 Plumas St, Reno, NV 89509

775-829-7220

www.heartland-manorcare.com/Reno

\*Must be 16 years of age

*Hospitals*

**Renown Health**

1155 Mill St, Reno, NV 89502

775-982-4755

www.renown.org/interact/volunteer

\*Must be 16 years of age

\*\*4-6 weeks for background check

**St. Mary’s Regional Medical Center**

235 West 6th St, Reno, NV 89503

775-770-3602

aguthrel@primehealthcare.com

http://www.saintmarysreno.com/About-Us/Volunteer-Services.aspx

\*Must be 18 years of age

*Community*

**Keep Truckee Meadows Beautiful**

2601 Plumas St, Reno, NV 89509

775-851-5185

www.ktmb.org/volunteer

**Kiwanis Club**

145 Catron Dr. Reno, NV 89512

www.kiwanisbikes.org

775-337-1717

*Work with Animals*

**Nevada Humane Society**

2825 Longley Ln, Suite B, Reno, NV 8950

775-856-2000

nevadahumanesociety.org /volunteer/become-a-volunteer

\*Must be 18 to volunteer without parent or guardian

**SPCA of Northern Nevada**

4950 Spectrum Blvd, Reno, NV 89512

775-324-7773

spcanevada.org/volunteer

\*Must be 18 to volunteer without a parent or guardian

*Helping Those in Need*

**Assistance League of Reno & Sparks**

1701 Vassar St, Reno, NV 89502

775-329-1584

www.assistanceleague.org/reno-sparks

**Food Bank of Northern Nevada**

550 Italy Dr., McCarran, NV 89434

775-331-3663

fbnn.org

**RISE and Dine**

info@renoinitiative.org

www.renoinitiative.org/riseanddine

**Reno-Sparks Gospel Mission**

Director of Development: Luis Santoni

2115 Timber Way, Reno, NV 89512

775-323-0386

www.rsgm.org/volunteer

*Miscellaneous*

**Our Center**

Director: Meredith Tanzer

1745 S Wells Ave, Reno, NV 89502

775-624-3720

www.ourcenterreno.org

**Catholic Charities of Northern Nevada**

Community Engagement Manager: Barbara Klipfel

775-322-7073 ext. 238

bklipfel@ccsnn.org

ccsnn.org/pages/volunteer

This is a list of suggested organizations where students may volunteer. You may volunteer elsewhere but it must be pre-approved. It must be a 501(c)(3) organization. If you are not sure please contact Kristen at kristen@encompassacademy.org for approval.

Guidelines for Volunteers/Interns

 In order to walk at graduation, you must complete at least thirty hours of volunteer work or internship, preferably at the same organization. Remember that as a volunteer/intern you are a representative of enCompass Academy. As such we expect you to be on your best behavior to represent our school in a positive way. Please read and follow the guidelines below to ensure your success.

* Provide your teacher with a person to contact at the organization you are volunteering/interning at in case there is a question or concern about your hours or performance.
* You should wear your uniform or other enCompass Academy clothing while volunteering/interning, unless otherwise directed by your supervisor (for example, you may have to wear an LIT shirt at BGCTM).
* You must follow the rules of employment for volunteers/interns while completing your hours. For example, if employees at your internship cannot use their cell phones then you may not use yours either.
* If you will not be able to volunteer/intern at your scheduled time due to sickness or an emergency you must contact your supervisor at least 24 hours in advance to let him/her know.
* You must get your time sheet signed each time you volunteer/intern. If you do not turn in a time sheet by Friday, May 3, 2019 you will not be able to walk at graduation.
* You must complete 30 hours of volunteer work/internship or you will not be able to walk at graduation.
* If you did not complete your volunteer work/internship to the satisfaction of your volunteer coordinator/supervisor you may have to make up hours in order to walk at graduation.
* Volunteer work must be completed at a 501(c)(3) organization, or at one of the organizations from the list above unless it has been pre-approved by an administrator.
* Internships must be pre-approved by an administrator.
* Family members may not sign off on your volunteer/internship hours. Family members may not be the point of contact for the organization that you are working with.